



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لائف انشورنس لميٽيٽيڊ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

June 18, 2020

Office Order No.:98-2020

For the greater interest of the Company, the Office Order No.: 86-2020, dated June 14, 2020 are hereby partially revised and the following employees are hereby transferred as under:

SI	Name & Desig. Present Dept./Office	Transferred Dept./Office (According to previous Order)	Proposed for transfer	Remarks	
01	Mr. Md. Muradul Islam (1012), Senior Officer	Accounts Dept., Head Office, Dhaka	_____	Cash Section, Netherpatua Org. Office, Cumilla Zone	Transfer
02	Mirza Abu Saleh Siddiki (1192), SO (IT)	Accounts Dept., Head Office, Dhaka	_____	Cash Section, Uttarpara(Adamjenagar) Org. Office, Dhaka Zone-18	Transfer
03	Mr. Md. Kamrul (2105), Assistant Officer(Cashier Cum computer Operator)	Accounts Dept., Head Office, Dhaka	Cash Section, Netherpatua Org. Office, Cumilla Zone	Cash Section, Gopaldi Org. Office Dhaka Zone-07	Revised

Mr. Md. Muradul Islam, Mirza Abu Saleh Siddiki and Mr. Md. Kamrul shall handover the overall charges to Mr. Quazi Ahsan Ul Alam Ansary, SVP, Finance & Accounts Dept., Head Office, Dhaka.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 23-06-2020 with a copy to the Administration Dept., Head Office, Dhaka.


18/06/2020

Kazi Abul Manjur

Senior Executive Vice President & Incharge
Administration Department.

• Copy forwarded to: Above 03 (Three) employees.

C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
5. The EVP & Incharge (I/A).
6. The SVP, Finance & Accounts Dept.
7. Master file
8. Office Order file
9. Personal file.
1. The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-01.
2. The SEVP (PRT) & Incharge, Cumilla Zone.
3. The SEVP (PRT) & Incharge, Dhaka Zone-07.
4. The Incharge, Dhaka Zone-18
5. The Incharge, respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০।

ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০ ই-মেইল : ceo@primelifebd.com



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برائے اسلامی لائف انشورنس لمیٹیڈ
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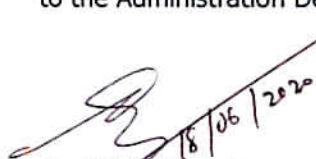
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